

New/Change of Faculty Research Advisor Form Instructions

1. Go to the [New/Change of Advisor Form](https://bit.ly/31tiVuc) in DocuSign (<https://bit.ly/31tiVuc>)

Fill in your name and email.

PowerForm Signer Information

Fill in the name and email for each signing role listed below.
Signers will receive an email inviting them to sign this document.
Please enter your name and email to begin the signing process.

Student

Your Name: *

Your Email: *

2. **Enter the name and email for your PREVIOUS faculty advisor** in the role listed below. If you had a co-advisor, enter their name and email. If you did not have a co-advisor, leave this blank.

Previous Faculty Advisor

Name:

Email:
Previous Faculty Co-advisor (optional)

Name:

Email:

3. **Enter the name and email for your NEW faculty advisor** in the role listed below. If you would like to change your co-advisor, enter their name and email. If you do not have a co-advisor or do not want to change your co-advisor, leave this blank.

New Faculty Advisor

Name: *

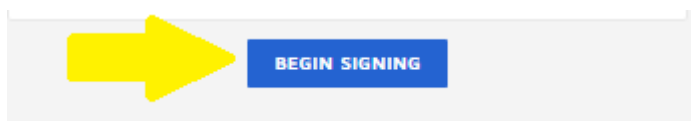
Email: *

New Faculty Co-advisor (optional)

Name:

Email:

- Click on the blue begin signing button. *In order to avoid an error message, you may need to **allow Location Access**.*



- Follow the prompts** to use your electronic signature and the DocuSign instructions. Fill in your information.

University of California, Riverside Department of Electrical and Computer Engineering

New/Change of Faculty Research Advisor Form

Graduate students are encouraged to discuss with the Graduate Advisor prior to changing advisors.

Name of Student: SID:

Email: Degree Objective:

Major: Effective Quarter: and Year:

New Advisor: Complete section 2 only

Change of Advisor: Complete sections 1 and 2

- Follow the prompts to **adopt your signature and sign**.

I certify I have discussed this change with my current advisor.

Student's Signature:

For ECE Department use only:

Graduate Advisor Signature Date

- Click the **orange finish button**.
- Signers will receive an email inviting them to complete and sign this document. You'll receive an email copy once everyone has signed.